

UNITED STATES BANKRUPTCY COURT  
DISTRICT OF MONTANA  
P.O. Box 689  
Butte, MT 59703-0689  
(406) 782-3354  
FAX - 406-782-0537

**DATE:** September 1, 2004

**TO:** Trustees  
Attorneys  
Creditors  
Parties in Interest

**FROM:** Bernard F. McCarthy, Clerk

**SUBJECT:** Mandatory Electronic Case Filing (ECF) and Training

Effective January 3, 2005, electronic case filing (ECF) will be mandatory in the U.S. Bankruptcy Court, District of Montana, for all trustees, attorneys and creditors appearing in this court. The only exception will be pro se filers. Accordingly, to accommodate all parties we have set forth the following training schedule:

DATE/TIME	CITY	LOCATION
Attorney/Staff Training		
September 16, 2004		
1:00 p.m. - 4:00 p.m.	Missoula	Russell Smith Courthouse 201 E Broadway, #200A Missoula, Montana
Creditor Training		
September 17, 2004		
9:00 a.m. - 11:00 a.m.	Missoula	Same location as above
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Attorney/Staff Training		
September 22, 2004		
1:00 p.m. - 4:00 p.m.	Butte	Mike Mansfield Federal Building 400 N Main Butte, Montana
Creditor Training		
September 23, 2004		
9:00 a.m. - 11:00 a.m.	Butte	Same location as above

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Attorney/Staff Training - Held in conjunction with Bankruptcy CLE  
October 22, 2004

9:00 a.m. - 12:00 noon      Billings      James Battin Federal Building  
316 N 26<sup>th</sup> St, Courtroom II  
Billings, Montana

Creditor Training

October 22, 2004

1:00 p.m. - 3:00 p.m.      Billings      Same location as above

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Attorney/Staff Training

October 27, 2004

9:00 a.m. - 12:00 noon      Great Falls      Post Office Building  
215 1<sup>st</sup> Ave N  
Third Floor Courtroom  
Great Falls, Montana

Creditor Training

October 27, 2004

1:00 p.m. - 3:00 p.m.      Great Falls      Same location as above

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There are no limitations on the number of participants. However, we do ask that you pre-register by completing the training registration form attached hereto. It is also available on our website at [www.mtb.uscourts.gov](http://www.mtb.uscourts.gov). Upon completion, please email to [jane.markovich@mtb.uscourts.gov](mailto:jane.markovich@mtb.uscourts.gov) or send to ECF Training Pre-Registration, PO Box 689, Butte, MT 59703. If you are unable to attend any of the above training sessions we will schedule additional training in Butte.

We encourage all trustees, bankruptcy practitioners, their staffs and creditors to participate. If you've had staff turnover since you attended the last training sessions, it would be advantageous for them to attend as well.

Please contact me at 406-497-1253 or Lynn Myers at 406-497-1252 if you have any questions. Thank you.

